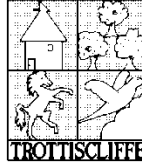


# TROTTSICLIFFE PARISH COUNCIL

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28 March 2025

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF  
TROTTSICLIFFE PARISH COUNCIL

To take place on **Thursday 3 April** in Trottscliffe Village Hall directly after the Annual Parish Meeting which starts at 7pm where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Charlie Gavin*  
Charlie Gavin  
Clerk to Trottscliffe Parish Council

## AGENDA

**ADMINISTRATION:** Fire Exits, Fire Meeting Points, Mobile Phones.

**01/25] APOLOGIES FOR ABSENCE**

**02/25] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS**

**03/25] INTENTION TO RECORD THE MEETING**

**04/25] APPROVAL OF MINUTES**

To consider the minutes of the Parish Council Meeting held on the 6 March 2025 and if in order to authorise the Chair to sign as a true and accurate record<sup>1</sup>.

**05/25] OPEN SESSION**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*<sup>2</sup>).

**06/25] REPORTS:**

a) County Councillor      b) Borough Councillor's      c) Crime Report

**07/25] CLERKS REPORT/PAST MATTERS (Information purposes only)**

**08/25] PLANNING**

a) Applications:

25/00358/PA – Willowdale, Ford Lane, Trottscliffe

Lawful Development Certificate Proposed: Erection of Dormer

25/00385/PA – Rectory Cottage, Church Lane, Trottscliffe

1 x Beech circled red on location plan (applicant ref: T1) - overall crown reduction from current height/lateral spread of 12m x 10m respectively to 9m x 6m. Short row of Poplars marked blue on location plan (ref: T2) - reduction in height from current 23m x 6m respectively, to 16m x 4m

25/00444/PA – St Ives, Pilgrims Way, Trottscliffe

Loft conversion with rear dormer

25/00436/PA – Rouses Farm, Taylors Lane, Trottscliffe

Applicants ref: G1 - Group of 20 various trees, reduce to 12.5m in height as dictated by Red line on Diagram, G2 - 5 dangerous Ash trees, Remove to ground level

b) Approvals: none to consider

- c) Refusals: none to consider
- d) Withdrawn applications: none to consider
- e) Other Planning Issues: none to consider

#### **09/25] RESOLUTIONS**

- 1. Tennis Club**
- 2. Financial**
  - a) To receive an update on .gov.uk domain
  - b) To receive the accounts
  - c) To receive a bank reconciliation as at the 31 March 2025
  - d) To receive and authorise the payment list
- 3. Date of next meeting**
- 4. Parish Infrastructure Statement:**  
To review the Parish Infrastructure Statement for submission to T&MBC.

#### **10/25] PARISH MATTERS:**

- 1. Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported
  - c) Highways Improvement Plan: To receive an update
  - d) Drainage issues: To receive an update
  - e) Recent flooding: To receive an update
  - f) Vigo Hill road closures: To receive an update
  - g) Taylors Lane road surface: To receive an update
- 2. Recreation and Playground:**
  - a) Updating the play area
  - b) Updating the play area surface
  - c) Gateway improvements to the recreation ground
- 3. Allotments:** To receive an update
- 4. Community Farm:** To receive an update
- 5. Trottscliffe School:** To receive an update
- 6. Climate Change Initiatives:** To receive an update on the EVCP initiative
- 7. Ferns exploration works:** To receive an update
- 8. Donation to the Anti-Social Behaviour Team:** To discuss

#### **11/25] REPRESENTATION AT MEETINGS:**

- a) Village Hall Committee
- b) Parish Partnership Panel
- c) Standards Committee
- d) KALC Area Committee
- e) Trosley Liaison Group

#### **12/25] CORRESPONDENCE/CONSULTATIONS**

- a) For Information
  - 1] Joint Transportation Board: 16 June 2025
  - 2] Parish Partnership Panel: 29 May 2025
  - 3] Joint Standards Committee: 2 June 2025
  - 4] KALC: 10 April 2025
  - 5] Trosley Liaison Group: 23 April 2025

#### **13/25] ITEMS FOR THE NEXT MEETING**

#### **14/25] ANY CONFIDENTIAL MATTERS**

#### **15/25] DATE OF THE NEXT MEETING: 8 May 2025 (to be confirmed at the meeting)**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.*