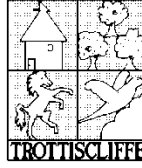


# TROTTSCLIFFE PARISH COUNCIL

Miss C Gavin

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28 November 2025

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO  
THE PARISH COUNCIL MEETING OF  
TROTTSCLIFFE PARISH COUNCIL

To take place on **Thursday 4 December** in Trottscliffe Village Hall at 7.30pm  
where it is proposed to transact the business as shown in the agenda below  
*The meeting will be open to the press and public (Admission to Meetings Act 1960)*

*Charlie Gavin*

Charlie Gavin

Clerk to Trottscliffe Parish Council

## AGENDA

**ADMINISTRATION:** Fire Exits, Fire Meeting Points, Mobile Phones.

### 113/25] APOLOGIES FOR ABSENCE

### 114/25] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

### 115/25] INTENTION TO RECORD THE MEETING

### 116/25] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 6 November 2025  
and if in order to authorise the Chair to sign as a true and accurate record<sup>1</sup>.

### 117/25] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*<sup>2</sup>).

### 118/25] REPORTS:

a) County Councillor      b) Borough Councillor's      c) Crime Report

### 119/25] CLERKS REPORT/PAST MATTERS (Information purposes only)

### 120/25] PLANNING

a) Applications: None to consider

b) Approvals:

25/00129/PA – Church of St Peter and St Paul, Church Lane, Trottscliffe

Lifting, regrading & relaying path from Church Lane gate to church porch with new handrail & lighting to allow for easier disabled access. Associated new drainage works required for separate internal works

25/01780/PA - Church of St Peter and St Paul, Church Lane, Trottscliffe

Holly hedge along west boundary - now a line of straggly trees (ref: A on map) - Hard prune to rejuvenate them back to bushiness. 1 x Elder (ref: B on map) growing against boundary retaining wall. Remove. 4 x dead Box bushes adj. to west boundary (ref: C on map) Cut down.

c) Withdrawn applications: None to consider

d) Other Planning Issues:

25/00436/PA - Rouses Farm, Trottscliffe

**121/25] RESOLUTIONS**

**1. Financial**

- a) To receive an update on .gov.uk domain
- b) To receive the accounts
- c) To receive a bank reconciliation as at the 30 November 2025
- d) To receive and authorise the payment list
- e) To discuss and agree 2025/2026 budget and precept

**2. Consider joining CPRE Countryside Charity:** To discuss and make a decision on membership

**3. Anti-social behaviour team:** To discuss request for funding

**4. Allotments:** To discuss current double plots

**122/25] PARISH MATTERS:**

**1. Highways:**

- a) Outstanding Faults
- b) New Faults to be reported
- c) Highways Improvement Plan: To receive an update
- d) Drainage issues: To receive an update
- e) Vigo Hill road closures: To receive an update
- f) Extending the 20mph zone in Trottiscliffe: To receive an update

**2. Recreation and Playground:** To receive an update

**3. Allotments:** To receive an update

**4. Community Farm:** To receive an update

**5. Trottiscliffe School:** To receive an update

**6. Trottiscliffe Tennis Club:** To receive an update

**7. Ferns quarry expansion:** To receive an update

**123/25] REPRESENTATION AT MEETINGS:**

- a) Village Hall Committee
- b) Parish Partnership Panel
- c) Standards Committee
- d) KALC Area Committee
- e) Trosley Liaison Group

**124/25] CORRESPONDENCE/CONSULTATIONS**

a) For Information

1] Joint Transportation Board: 1 December 2025

2] Parish Partnership Panel: 5 February 2026

3] Joint Standards Committee: 19 January 2026

4] KALC: 22 November 2025

5] Trosley Liaison Group: 22 April 2026

**125/25] ITEMS FOR THE NEXT MEETING**

**126/25] ANY CONFIDENTIAL MATTERS**

**127/25] DATE OF THE NEXT MEETING: 5 February 2026**

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.*