

TROTTSCLIFFE PARISH COUNCIL

Miss C Gavin

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20 August 2026

Dear Sir/Madam

ALL COUNCILLORS ARE HEREBY SUMMONED TO THE PARISH COUNCIL MEETING OF TROTTSCLIFFE PARISH COUNCIL

To take place on **Tuesday 8 September** in Trottscliffe Village Hall at 7.30pm where it is proposed to transact the business as shown in the agenda below

The meeting will be open to the press and public (Admission to Meetings Act 1960)

Charlie Gavin

Charlie Gavin

Clerk to Trottscliffe Parish Council

AGENDA

ADMINISTRATION: Fire Exits, Fire Meeting Points, Mobile Phones.

65/26] APOLOGIES FOR ABSENCE

66/26] DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS

67/26] INTENTION TO RECORD THE MEETING

68/26] APPROVAL OF MINUTES

To consider the minutes of the Parish Council Meeting held on the 2 July 2026 and the minutes of the extra ordinary meeting held on 27 July 2026 and if in order to authorise the Chair to sign as a true and accurate record¹.

69/26] OPEN SESSION

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate raising any concerns or making comments on matters affecting Trottscliffe. No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. (*Councils cannot lawfully decide any business not specified in the agenda*²).

70/26] REPORTS:

a) County Councillor b) Borough Councillor's c) Crime Report

71/26] CLERKS REPORT/PAST MATTERS (Information purposes only)

72/26] PLANNING

a) Applications:

26/01356/TNCA – Graylings, 2 Taylors Place, Trottscliffe

T1 and T2 Trees of Heaven - Proposed is the removal of both

TM/26/01505/TNCA - Oast House Lodge, Taylors Lane, Trottscliffe

1 x Sycamore (applicants ref. T1) - Remove deadwood only

TM/26/01273/LDE – Hillside, Pilgrims Way, Trottscliffe

Lawful Development Certificate Existing: Platform and stairs to mobile home, erection of stables and change of use of land to mixed residential/equestrian use

Please note any further applications received after Agenda has been published but before meeting date of Tuesday 8 September will also be considered during this meeting, up to date planning

applications can be viewed at <https://www.tmbc.gov.uk/planning/planning-view-comment-planning-applications>

- b) Approvals: none to consider.
- c) Refusals: none to consider.
- d) Other Planning Issues: none to consider.

73/26] RESOLUTIONS

1. Financial

- a) To receive an update on .gov.uk domain
- b) To receive the accounts
- c) To receive a bank reconciliation as at the 20 August 2026
- d) To receive and authorise the payment list
- e) Allotment rent: To agree rent for the period of 1 January to 31 December 2028

2. Community Resilience Plan

To review the community resilience plan

3. Ferns Group Sub Committee

To discuss if a sub committee should be created

Trottiscliffe School 2027 Summer Fair

The School has requested to use the recreation ground on Saturday 26 June 2027

4. Heart of Kent Hospice Grant

To consider the grant request from Heart of Kent Hospice

5. Cold plastic / MMA (methyl methacrylate)

To consider the cost of the Cold plastic / MMA (methyl methacrylate) for yellow lines

74/26] PARISH MATTERS:

1. Highways:

- a) Outstanding Faults
- b) New Faults to be reported
- c) Highways Improvement Plan: To receive an update
- d) Drainage issues: To receive an update
- e) Extending the 20mph zone in Trottiscliffe: To receive an update
- 2. **Recreation and Playground:** To receive an update
- 3. **Allotments:** To receive an update
- 4. **Community Farm:** To receive an update
- 5. **Trottiscliffe School:** To receive an update
- 6. **Trottiscliffe Tennis Club:** To receive an update
- 7. **Ferns quarry expansion:** To receive an update
- 8. **Rouses Farm:** To receive an update
- 9. **Coldrum Barrow Long Yellow Lines:** To receive an update

75/26] REPRESENTATION AT MEETINGS:

- a) Village Hall Committee
- b) Parish Partnership Panel
- c) Standards Committee
- d) KALC Area Committee
- e) Trosley Liaison Group

76/26] CORRESPONDENCE/CONSULTATIONS

- a) For Information
- 1] Joint Transportation Board: 7 September 2026
- 2] Parish Partnership Panel: 27 August 2026
- 3] Joint Standards Committee: 18 January 2027
- 4] KALC: October 2026 (date TBC)
- 5] Trosley Liaison Group: 7 October 2026

77/26] ITEMS FOR THE NEXT MEETING

78/26] ANY CONFIDENTIAL MATTERS

79/26] DATE OF THE NEXT MEETING: Thursday 1 October 2026

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk ahead of the meeting.